



Terms of Reference (TOR)

Project Title: Tabasamu ya Wamama- Smile Of Women (SOW) Initiative Project

Implementing Partner: Collaboration of Women In Development (CWID)

Post Title: Baseline Survey Consultant

Duration: 25 working days over one month- **to start on 30th April, 2023**

1. Background

Collaboration of Women In Development (CWID) is a grassroots women led non profit making organization based in Mombasa County in Kisauni Constituency. It was established in 2005 and got registered in 2010 as a Non-Governmental Organization by the NGO Coordination Board of Kenya. The organization is committed to creating a society that improves the lives of the vulnerable women living at the grassroots level with a mission of identifying and reinforcing women's role in Education, Leadership, Development and Governance.

Over the years, CWID has been nominated and crowned winner as the 2nd finalist East Africa under women empowerment in the community for the 9th Gender Mainstreaming Awards of 2021; In 2020 as the NGO Global Leadership and Excellence Awards Winner including the African NGO Leadership Awards (2019,2018,2017 and 2016) with additional awards as the Women Super Achievers. Additionally, the organization has directly supported vulnerable women, girls and male youth through gender-responsive economic postponement; decision making in political process; peace and security; sexual reproductive health, education, and improving the resilience and adaptive capacity of communities to environmental, and socio economic disruptions in Mombasa County.

CWID is a key partner in promoting gender equality in environmental adaptation and resilience programs as well as ensuring strengthened capacities of key right holders to enhance coordination to climate change, food nutrition security for the rights holder.

In **March 2023**, the Collaboration of Women In Development (CWID) launched a project dubbed "Tabasamu ya Wamama" Initiative under the Wajibu Wetu Programme phase (III) supported by Forum CIV which is an organization that enables people to organize to claim their rights and take control of their lives. The project was created in the context of responding to effects of climate change through Grant agreement for a period covering (**March 2023–December 2025**).

The project's objective is to enhance the adaptive capacities of communities to cope with the impacts of climate change and other shocks from unprecedented disasters in Mombasa County with specific to the following sub counties (Nyali, Kisauni, Likoni and Jomvu) in addition to contribute to an enhanced inclusive governance, empowerment, and resilience of communities towards the realization of human rights.

Specific outcomes of the Project are;

Expected Outcome 1 -Improved understanding of risks and vulnerabilities faced by communities in relation to climate change and other shocks;

Expected Outcome 2 -Enhanced adaptive capacities of communities including improved access to resources and skills;

Expected Outcome 3 -Stronger partnerships and collaboration with local organizations to support community resilience; and reduced negative impacts of climate change and other shocks on communities.

2. Purpose of the Consultancy

Collaboration of Women in Development is seeking the technical services of a consultant to conduct a baseline survey in Mombasa County from **30th April 2023**. The overall purpose of the Baseline survey is to; **1)** Understand the specific risks and vulnerabilities faced by communities in relation to climate change and other shocks; **2)** Identify the coverage of solid waste management systems; **3)** Identify and establish the kitchen garden demonstrative sites; **4)** Understand Early warning framework mechanisms on Climate Change; **5)** Understand people with reduced vulnerability to extreme weather events, and available support for affected communities. The survey will specifically identify baseline values on specific risks and vulnerabilities faced by a number of community led initiatives on environment reliance.

3. Scope and focus of the Assignment

The consultant is expected to carry out the below tasks that will provide baseline values to be further fed into the M&E Outcome Journal and develop an effective strategic plan that will advance the organization's sustainability on climate change, gender mainstreaming, operationalize and institutionalize climate change programming in delivering the Wajibu Wetu Programme goal/vision.

1. Review the National and County strategy for climate change in Mombasa and, other relevant policies, strategies and plans on climate change;
2. Carryout consultation expert interviews with governorates, relevant stakeholders, affected communities on climate change;
3. Conduct a desk review of the project, analyzing the socio-economic and political environment within which CWID is operating;
4. Facilitate strategic planning and review workshop(s) for the CWID board, staff, and stakeholders;
5. Facilitate baseline survey review, validation meeting for the CWID's team, Beneficiaries and stakeholders.

4. Key dimensions to be covered by the consultant

- 1) Understand the specific risks and vulnerabilities faced by communities in relation to climate change and other shocks;
- 2) Identify the coverage of solid waste management systems;
- 3) Identify and establish the kitchen garden demonstrative sites;
- 4) Understand Early warning framework mechanisms on Climate Change;
- 5) Understand people with reduced vulnerability to extreme weather events, and available support for affected communities.

5. Proposed Methodology

The suggested methodology to include but not limited to use of participatory methodology whereby all key stakeholders including, implementing partner staff, local CSOs, Community Members, State Actors, Kenya Wildlife Services, Beach Management Unit, Women Fishmongers and Private Sector Organizations among others will be encompassed.

The qualitative and quantitative climate change methods will also be used as well as document review and, when available and appropriate, analysis of program monitoring data.

6. Consultancy Period

It is expected that the survey will **start by the End of April to March, 2023 for an estimated duration of 25 days**. This will include field activities, reviews, interviews, report writing and time for a draft review by the CWID.

Qualifications and skills:

1. Bachelor's degree in agriculture, Environmental Science, Forestry, Natural Resource Management, Sustainable Development, Community Development, or related courses;
2. A minimum of 5 years' technical experience in Climate Change Programming and community-based approaches.
3. Strong skills in research analysis, synthesis of findings and recommendations on climate change;
4. Good understanding of climate change issues and climate change adaptation measures;
5. Sound experience and familiarity with community-based conservation linked development activities;
6. Ability to develop a well detailed research report;
7. Strong attention to detail, time management and good policy analysis skills;
8. Demonstrated leadership experience and skills, excellent problem solving skills and critical thinking;
9. Familiarity with the Kenyan coast and in particular with a good understanding of environment and social impact development issues in the county;
10. Excellent English and Swahili communication skills, both oral and written;
11. Ability to work in a multicultural environment required;
12. Commitment to diversity, equity, and inclusion.

How to Apply:

Proposal & CV: Please submit a short technical proposal of 3 pages outlining your approach to the work including proposed key questionnaires. The proposal should demonstrate how your experience meets the criteria outlined and propose an overall financial budget for the contract with references to **(1)** daily rates for the assignment and within the timing scale indicated in the ToR, and **(2)** any other expenses (including transport cost, accommodation cost). For submissions involving more than one person, a brief description of the division of tasks between the team is required. Please attach CV (or CVs for team / company submissions).

Deadline: 25th April (midnight).

Submissions to be sent in soft copies **(PDF format)** to the following email: procurement@collabowid.org with **subject line** "TAYWIP Forum CIV Baseline Survey Consultancy". For any Queries about the consultancy work, kindly direct to Betty Sharon sharon@collabowid.org/ and CC:karen@collabowid.org